RISK ASSESSMENT: St. ANDREW’S CHURCH COTTAGE

This risk assessment supersedes all previously written risk assessments.

# KEY

# Harm 1- No injury 2 – Slight injury 3- Injury causing absence from work / school 4 – Major injury 5 – Fatality

**Likelihood** 1 - Impossible 2 – Unlikely 3- Likely 4- Certain

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| **Possible risk / hazard** | **Harm** | **Likelihood** | **Individuals at risk** | **Control measures** |
| **General** |
| Falling  | 3 | 2 | ALL | No climbing on seats  |
| Slipping | 3 | 2 | ALL | Any spillage mopped up immediately. This is particularly important. |
| Electricity | 5 | 2 | ALL | Only authorised personnel should touch the electrical appliances or sockets unless express permission has been given. |
| Hit by an object | 3 | 2 | ALL | All movable object should be placed in such a way that they cannot fall over.  |
| Exits | 4 | 2 | ALL | All exits should be kept free of chairs / tables. In particular NO CHAIRS should be in in front of doors  |
| **FIRE -** The cottage is a no smoking zone. No fire initiating equipment should be brought into the church without the prior permission of the Events co Ordinator.  |
| Candles  | 2 | 2 | ALL | Care should be taken with candles. |
| Sharp implements | 4 | 2 | Adults | Always ensure that the correct tool is used for the task. |
| Hot water | 2 | 1 | ALL | The hot water will be at a temperature suitable for use. If the temperature of the water increases to an unacceptable level Suzette Milne to be informed |

LEH updated November 2021