| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Do you need to do anything else to manage this risk?** | **Action by whom?** | **Action by when?** | **Done** |
| --- | --- | --- | --- | --- | --- | --- |
| Unfamiliarity with building and grounds | Children and young people and their teachers who might be unfamiliar with specific hazards in the building or grounds (e.g. if building work is taking place) being put at risk because of lack of information.Children/young people and teachers unfamiliar with the building not knowing the fire evacuation procedure or designated escape routes. This could result in someone not knowing what to do in an emergency | Appropriate signs will be provided around the building to warn visitors of any potential hazards.In the event of no warning signs, roles would be given to church volunteers to aid visitors.Hazards would also be guarded to prevent public access.Our fire plan takes into account the possibility of large numbers of people. | No. |  |  |  |
| Electrical Wires | Participants when moving around the room. | Avoid stretching cables across walkways if possible. Where not possible cables will be laid flat on the floor and covered. | No. |  |  |  |
| Additional Fire Hazards | Use of a naked flame (e.g. candles) or other ignition source during a service that inadvertently starts a fire.Insufficient fire exits when large numbers are in the building. | Ignition sources are suitably placed, and are stable when unsupervisedCandles will be extinguished when no one is in church.The exit door in the North wall is unlocked during such events, in addition to the main exit door. |  |  |  |  |
| Stranger danger | Children/young people come into contact with people outside their own family and school. | Children/young people attend with a teacher or adult supervisor. Appropriate DBS checks kept up to date for volunteers attending as helpers. | No. |  |  |  |
| Lack of first aid facilities | A lack of adequate first aid resources in the event of a member of the public being hurt or being taken ill on the premises. | First Aid kits are available and checked regularly. Emergency procedures are in place. Accidents are reported and filed. | No. |  |  |  |
| Excessive water temperature from hot taps .Unaccompanied exit from the building.Risk of children being photographed without permission. | A child being scalded whilst using a hot water tap. A child being able to leave the building unaccompanied where they may be at risk- e.g. busy road.Risk to children and their mothers from e.g violent ex partners discovering their whereabouts, or misuse of photographs of children shared on social media | Tap temperatures are kept at a temperature which would minimise the risk of a scald. Children are primarily under the supervision of teachers, and a churchwarden is stationed at the back of the church next to the door during services.The school’s protocols and consent forms apply. | No. |  |  |  |