|  |  |
| --- | --- |
| **Check list area** | **Put into action / comment** |
| Doors / circulation of air | All doors – front, NT, Chancel, Tower to be opened for circulation of air.  | Each MC |
| Seating | Sanitiser to be used on entry.Sit in family groups where possible. | Updated Nov 2021 |
| Reducing risk of contracting covid | All participants will be asked to sanitise their hands on arrival.Leaders will wear masks to keep themselves safe.Social distancing will be observed where possible and when it does not inhibit the activities.Ensure that no person who is feeling ill or has symptoms attends.Church checked for any items that are unsafe before starting. | Updated Nov 2021 |
| Contact with vulnerable people | Leaders know their own personal risks and will take responsibility for themselves. If they feel unsafe they will move to a safe space.We are not aware of any vulnerable children. | Updated Nov 2021 |
| Someone falling ill with covid symptoms | Collect contact detailsA register is kept.PPE - apron, gloves and mask available in our First Aid kit.The church will be closed for 48 hours with no access permitted. Then cleaning of main areas will take place. If this is not possible then the Public Health England guidance on cleaning in non- healthcare settings will be used. Any objects handled by the person will be quarantined for 3 days.Anyone who develop coronavirus symptoms should self-isolate and immediately book a PCR test. If this is positive, they will need to self-isolate for 10 days. (This will remain the law) | Updated Nov 2021 |
| Poor respiratory hygiene | Encourage use of handkerchief and hand washing | Updated Nov 2021 |
| Activities | Each family will be issued with a box containing pens/ pencils/ scissors / glue for their use only | Updated Nov 2021 |
| Toilets  |  Toilets will be checked after MC | Updated Nov 2021 |
| Rubbish bins | All rubbish bins have a liner in them. | Updated Nov 2021 |
| Photographs taken | Must have consent of the person being photographed | Updated Nov 2021 |
| Falling / Tripping | Instructions given for running games which include how to keep safe.  | Updated Nov 2021 |
| Being hit with something | Make sure children are aware of being spaced out when throwing anything during a game. Detail rules for games. | Updated Nov 2021 |

Completed by L E Hunter 9th September 2021 updated 12th November 2021